



**RETENTION LEASE: APPLICATION**

**USE THIS FORM TO:** Apply for a retention lease over all or part of a mineral claim.

**Section A: Applicant(s)**

	NAME OF COMPANY or INDIVIDUAL	% SHARE		ⓘ List all applicants and their percentage share in the application.
Applicant 1			%	
Applicant 2			%	

**Note:** Each party must complete a separate copy of the 'applicant details' page attached to this form.

**Section B: Lease area**

The whole of the land comprised in mineral claim (MC) number(s)

The portion of the land shown on the attached plan, comprised in MC number(s):

Local Council area

		ⓘ Provide all MC numbers in the application area.  ⓘ Maximum 5 year term.
	Lease term (years)	

**Section C: Purpose of retention lease**

Provide justification for the grant of a retention lease (RL).

	ⓘ See section 41A(2) of the Act for instances where a RL may be granted.
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**Section D: Minerals sought**

Mineral type

Mineral(s) sought

<input type="checkbox"/> Mineral	<input type="checkbox"/> Extractive Minerals	ⓘ Tick one box only.
		ⓘ Specify mineral name, not just the symbol e.g. "Gold" not "Au".

Please refer to the SA Commodity list for information on mineral commodity types:  
[http://minerals.dpc.sa.gov.au/\\_data/assets/pdf\\_file/0018/244224/Commodity\\_List\\_5\\_1.pdf](http://minerals.dpc.sa.gov.au/_data/assets/pdf_file/0018/244224/Commodity_List_5_1.pdf)

**Section E: Native title land**

Does 'native title land' exist within the lease area?

<input type="checkbox"/> Yes	<input type="checkbox"/> No	ⓘ Part 9B of the Act sets out what procedures must be undertaken prior to the conduct of mining activities on 'native title land'.
Native Title land means land where native title does or might exist, but does not include land where native title has been extinguished (as found or declared by an appropriate court). Land held under certain titles (including freehold and some perpetual leases) is <u>not</u> native title land.  <b>Note: If land is native title land, you must comply with the provisions of Part 9B of the Act. The Minister may refuse an application for a lease over native title land if the applicant is not proceeding with reasonable diligence to obtain the necessary agreement or determination.</b>		

## Section F: Owners of Land and Notice of Entry

Provide details of the land owner(s) within the claim area and date the Notice of Entry (Form 21) was served in accordance with section 58A of the Act.

**OR**

Provide details of any agreements with owner(s) of land to authorise entry in lieu of a Notice of Entry.

Land Title Reference	Owner of land	Date Notice of Entry served on owner or agreement	<i>i</i> A copy of each land title (less than 3 months old), proving land ownership, <b>must be attached</b> .  <i>i</i> Copy of Form 21 and proof of service or a negotiated agreement <b>must be attached</b> .

**Note: A Notice of Entry must have been served on all relevant owners of land e.g. pastoral leasee, native title party and/or petroleum exploration licence holder.**

## Section G: Exempt Land

Does 'exempt land' exist within the lease area?

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<i>i</i> Section 9 of the Act sets out all categories of exempt land.  <i>i</i> Identify exempt land in the <b>area plans provided</b> .
<b>If no, please proceed to Section I.</b>  Certain land is exempt from exploration or mining, and cannot be explored or mined without permission from the landowner.  <b>Note: Exempt land categories include, for example, land that is:</b> <ul style="list-style-type: none"> <li>- Lawfully and genuinely used as a yard, garden, cultivated field, plantation, orchard or vineyard;</li> <li>- Situated within 400 metres of a building or structure used as a place of residence; or</li> <li>- Situated within 150 metres of a spring, well, reservoir or dam.</li> </ul>		

Provide details of any 'exempt land' within the claim area and identify the feature(s) giving rise to the exempt status.

Owner of land	Details of exempt land	Feature(s) giving rise to exempt status	<i>i</i> Land may be considered exempt even if the mining operations are not on that land (e.g. the mining operations are on a neighbouring property, but within 400 metres of a home).

Provide details of any waiver of exemption(s) that has been negotiated.

	<i>i</i> A copy of the each waiver <b>must be attached</b> .

## Section H: Operations on the land

Provide details of the activities or operations already conducted on the land.


**AND**

Provide details of the activities or operations proposed to be conducted on the land.

<input type="checkbox"/> A proposal document is attached in support of this section	<i>i</i> Tick one box only.
<input type="checkbox"/> Details of the operations are provided below. The department may request a proposal document at a later date.	


## Section I: Attachments

Ensure the following items are included with your application (where applicable) in order for it to be valid.

Section	Item	<p> Applications <b>must</b> contain these items (as applicable) in order to be valid.</p> <p>Further information may be requested before application is accepted for registration.</p>
A. Applicant Details	<input type="checkbox"/> A separate copy of the 'Applicant details' page has been completed and attached for each applicant	
B. Location of Claim	<input type="checkbox"/> A plan showing the area of the mineral claim(s) and the area of the proposed retention lease	
E. Native Title F. Owners of Land & Notice of Entry G. Exempt Land	<input type="checkbox"/> Any notices or agreements reference in sections E, F or G above that have not been submitted to the Mining Registrar previously, or have changed or expired since last submitted	
H. Operations on Land	<input type="checkbox"/> A proposal document, if Section H is not complete	
K. Payment Details	<input type="checkbox"/> Payment details below are completed, including the correct fee amount	

## Section J: Declaration that application is complete and accurate

I declare the information provided in this application is complete and accurate.

APPLICANT 1	Individual or Company Representative 1		Individual's Witness or Company Representative 2		<p> Ensure that applicants sign in the order listed in Section A.</p>
Print Name	1.		2.		
Signature	1.		2.		
APPLICANT 2	Individual or Company Representative 1		Individual's Witness or Company Representative 2		
Print Name	1.		2.		
Signature	1.		2.		



**COMPANY:** Sign in accordance with the *Corporations Act 2001*. If agent, written authority must be provided.

**INDIVIDUAL:** Signature must be witnessed by a person who is not a beneficiary of the application (e.g. not a joint applicant).

**Please refer to Section K on page 4 for Payment Details**

## Section K:

## Payment details

Fee	Application for a retention lease		\$	 Refer to the current fee schedule for the applicable fee.
Payment Method	<input type="checkbox"/> Cash - in person only. Do not post.		<b>OFFICE USE ONLY</b> RECEIPT	
	<input type="checkbox"/> Cheque - made out to 'DSD'			
	<input type="checkbox"/> Money Order			
	<input type="checkbox"/> Credit Card - DSD to contact applicant for card details			
	<input type="checkbox"/> Credit Card - details below - Visa / MasterCard (circle one)			
Card Number				 CVV Code is the last 3 digits printed in the signature block on the back of the credit card.
Expiry MM/YYYY		CVV Security Code		
Cardholder Name				
Cardholder Signature				



**RETENTION LEASE: APPLICANT DETAILS**

**USE THIS FORM TO:**

Provide the details of a new client, or provide updated details for an existing client. One company or one individual per page only. No joint names

This applicant's percentage share	%	Applicant number	of		<i>i</i> Provide the total number of applicants.
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**Applicant type:**  **Company**

Company name				<i>i</i> If 'Company', provide <b>registered business street address</b> , and either an ABN or ACN.  New company clients need to attach a copy of their certificate of business registration.
ABN	ACN			
Registered address line 1				
Registered address line 2				
Suburb / Locality		State	Postcode	
<input type="checkbox"/> <b>Individual</b>				
Surname		Given names		

**Applicant Contact Details**  Postal address is the same as company registered address above

Postal Address Line 1				<i>i</i> Provide a postal address if it is different to the registered business street address.
Postal Address Line 2				
Suburb / Locality		State	Postcode	
Email				
Website				
Telephone		Mobile		

**Contact Person for Queries**

Contact Name		Position title			<i>i</i> A contact person <b>must</b> be nominated for each client.
Email					
Telephone		Mobile			
Do you consent to receiving electronic correspondence from the Department regarding tenement matters?	<input type="checkbox"/> Yes		<input type="checkbox"/> No		

**Certified Correct**

Name				<i>i</i> May be certified by any appropriate person.
Signature				